



大学联合电脑中心第二届高校信息安全研讨会

“高校实施信息安全研讨会”

香港理工大学-赛马会综艺馆

2011年5月19-20日

会议网址: <http://isconference.jucc.edu.hk>

网上登记程序流程

Online Registration accepts two kinds of payment method, they are:

1. **Internal Registration Code (IRC)** – Complementary Registration (内部登记/付款)
2. **Online Payment** (网上付款)

1. Internal Registration Code (IRC) – Complementary Registration

- a. Obtain a valid IRC (内部登记码) from Secretary, CHEIA

请联络中国高等教育学会教育信息化分会学会秘书王超老师

电邮: chensw@thu.edu.tw

办公电话: 86(10)-62784600

移动电话: 886-4-23590121

传真: 86(10)-62789458

- b. Fill in the form with your personal information, date(s) to register, choose **Internal Registration** (内部登记/付款) as the payment method and enter the valid IRC (内部登记码).

[Note: each IRC can only be used ONCE for each successful registration.]

The screenshot shows the 'Conference Registration Form' on the 'Implementing Information Security' website. The form includes fields for personal information (Salutation, Family Name, Other Name, Email Address, Country, Institution, Department), registration date(s), and payment method. Red annotations highlight the 'Personal information' and 'Date(s) to register' sections. A red arrow points to the 'Internal Registration' payment method, and another red arrow points to the 'Internal Registration Code' field, with the text 'Enter a valid IRC' next to it. The form also includes a 'Notes' section and a 'Submit' button.

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Implementing Information Security

in the Higher Education Community

Conference Registration Form

Salutation	<input checked="" type="radio"/> Mr. <input type="radio"/> Mrs. <input type="radio"/> Ms. <input type="radio"/> Dr. <input type="radio"/> Professor
Family Name (English)	TESTER
Other Name (English)	demo
Family Name (Chinese)	(Optional)
Other Name (Chinese)	(Optional)
Email Address	test@demo.edu
Country (Current residential area)	Hong Kong
Institution	China Higher Education Information Academy (CHEIA)
Department / Office	(Optional)
Conference Date(s) to Register	<input checked="" type="checkbox"/> 19 May 2011 <input type="checkbox"/> 20 May 2011
Payment Method	Internal Registration <input checked="" type="checkbox"/> I DO NOT have credit cards
Internal Registration Code	CHEIA-ISC2-201100012

Notes:

1. The registration fee for the conference is charged on daily basis at HK\$400 per person. Members of the local Hong Kong higher education sector are entitled to a discounted daily registration fee of HK\$100 per person.
2. Luncheon will be provided to all registrants for each conference day.
3. Should there be any inquiries, please email to billing@jucc.edu.hk.

Submit

Member Institutions

The University of
Hong Kong
Pokfulam Road
Hong Kong

The Chinese University
of Hong Kong
Shatin
New Territories

The Hong Kong
Polytechnic University
Yuk Choi Road
Hung Hom, Kowloon

City University
of Hong Kong
Tat Chee Avenue
Kowloon

Hong Kong
Baptist University
Kowloon Tong
Kowloon

The Hong Kong University
of Science & Technology
Clear Water Bay
Kowloon

Lingnan University
Fu Tei
Tuen Mun
New Territories

The Hong Kong
Institute of Education
Tai Po
New Territories

- c. [Submit] → Confirmation screen for the entered information will then be shown.



Confirmation of Registration Information	
Salutation	Mr.
Family Name (English)	TESTER
Other Name (English)	demo
Family Name (Chinese)	
Other Name (Chinese)	
Email Address	test@demo.edu
Country (Current residential area)	Hong Kong
Institution	China Higher Education Information Academy (CHEIA)
Department / Office	
Conference Date(s) to Register	2011-05-19
Registration Fee	\$400 (Complementary Registration)
Payment Method	Internal Registration Internal Registration Code: CHEIA-ISC2-201100012

[Amend](#) [Confirm](#)

Personal Data Collection Statement

- Please provide the personal data as requested and ensure that the data are complete and accurate.
- The data collected will be used for the purpose of conference registration, and any related purpose(s) for the conference period or until the relevant exercise of the requested data has been completed, whichever is later.
- Your personal data held by JUCC will be kept confidential but they may be shared with members of JUCC for meeting the above purpose(s).
- Under the Personal Data (Privacy) Ordinance, you have the right to request access to and correction of your personal data held by JUCC. Requests for such access and correction can be made by contacting us at isconference@jucc.edu.hk.

Organized by: Joint Universities Computer Centre (JUCC)

- d. [Confirm] → Your registration is confirmed with confirmation email sent to the registered email address.



Registration Confirmation	
Salutation	Mr.
Family Name (English)	TESTER
Other Name (English)	demo
Family Name (Chinese)	
Other Name (Chinese)	
Email Address	test@demo.edu
Country (Current residential area)	Hong Kong
Institution	China Higher Education Information Academy (CHEIA)
Department / Office	
Conference Date(s) to Register	2011-05-19
Registration Fee	\$400 (Complementary Registration)
Payment Method	Internal Registration Internal Registration Code: CHEIA-ISC2-201100012
Registration No.	OLR-110415120807291-158.182.134.115-0001
Invoice No.	ITO0CONF10-02000013

Thank you very much for registering our IS Conference, a confirmation email has been sent to your email address test@demo.edu.

Should you have any question, please feel free to contact us at isconference@jucc.edu.hk.

[Print](#) [OK](#)

2. Online Payment

- a. Fill in the form with your personal information, date(s) to register and choose **Online Payment** (网上付款) as the payment method



Conference Registration Form

Salutation: ☒ Mr. ☐ Mrs. ☐ Ms. ☐ Miss ☐ Dr. ☐ Professor

Family Name (English): TESTER

Other Name (English): demo

Family Name (Chinese): (Optional)

Other Name (Chinese): (Optional)

Email Address: test@email.com

Country (Current residential area): Hong Kong

Institution: The University

Department / Office: (Optional)

Conference Date(s) to Register: ☒ 19 May 2011 ☐ 20 May 2011

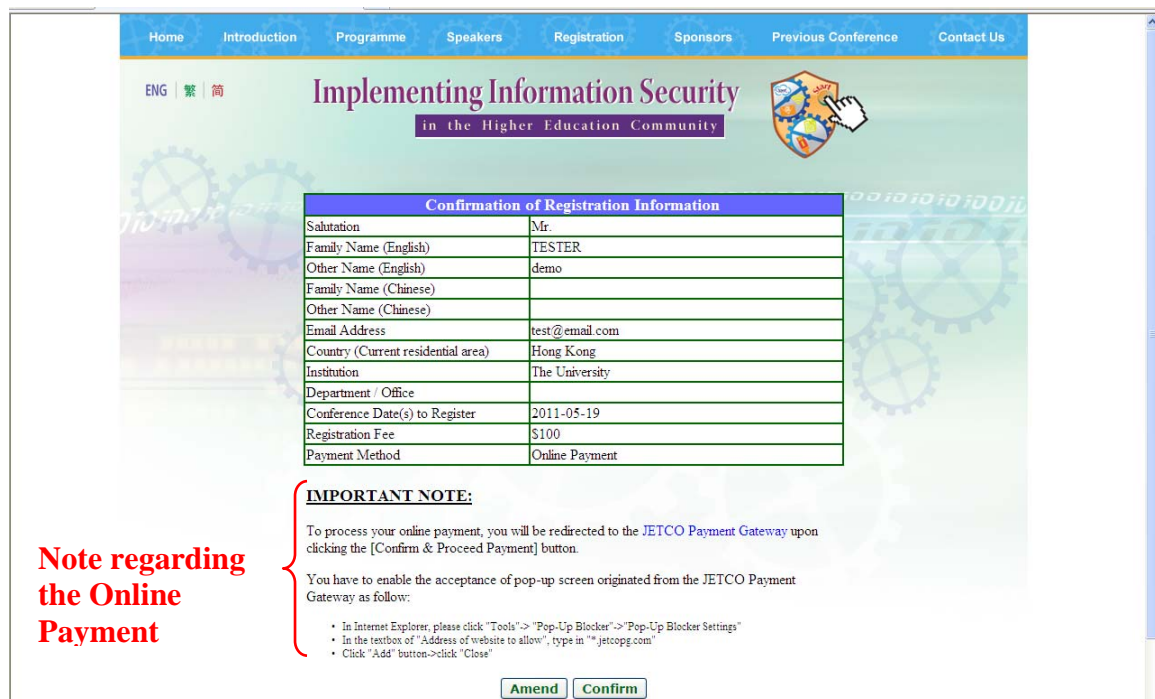
Payment Method: Online Payment

Notes:

- The registration fee for the conference is charged on daily basis at HK\$400 per person. Members of the local Hong Kong higher education sector are entitled to a discounted daily registration fee of HK\$100 per person.
- Luncheon will be provided to all registrants for each conference day.
- Should there be any inquiries, please email to billing@jucc.edu.hk.

Submit

- b. [Submit] → Confirmation for the entered information will then be shown. Please check the important note regarding the Online Payment.



Confirmation of Registration Information

Salutation	Mr.
Family Name (English)	TESTER
Other Name (English)	demo
Family Name (Chinese)	
Other Name (Chinese)	
Email Address	test@email.com
Country (Current residential area)	Hong Kong
Institution	The University
Department / Office	
Conference Date(s) to Register	2011-05-19
Registration Fee	\$100
Payment Method	Online Payment

IMPORTANT NOTE:

To process your online payment, you will be redirected to the **JETCO Payment Gateway** upon clicking the [Confirm & Proceed Payment] button.

You have to enable the acceptance of pop-up screen originated from the JETCO Payment Gateway as follow:

- In Internet Explorer, please click "Tools" > "Pop-Up Blocker" > "Pop-Up Blocker Settings"
- In the textbox of "Address of website to allow", type in "http://jetco.org"
- Click "Add" button > click "Close"

Amend Confirm

- c. [Confirm] → A confirmation page will then be shown

Registration Confirmation	
Satuation	Mr.
Family Name (English)	TESTER
Other Name (English)	demo
Family Name (Chinese)	
Other Name (Chinese)	
Email Address	test@email.com
Country (Current residential area)	Hong Kong
Institution	The University
Department / Office	
Conference Date(s) to Register	2011-05-19
Registration Fee	\$100
Payment Method	Online Payment
Registration No.	OLR-110322103808446-158.182.134.115-0001
Invoice No.	ITO0CONF1000000060

IMPORTANT NOTE:

To process your online payment, you will be redirected to the [JETCO Payment Gateway](#) upon clicking the [Confirm & Proceed Payment] button.

You have to enable the acceptance of pop-up screen originated from the JETCO Payment Gateway as follows:

- In Internet Explorer, please click "Tools" > "Pop-Up Blocker" > "Pop-Up Blocker Settings"
- In the textbox of "Address of website to allow", type in "http://jetco.org.com"
- Click "Add" button > click "Close"

- d. You will then be redirected to the Bank of East Asia (JETCO) payment gateway in a few seconds. Follow the instructions and supply your credit card information for the payment.

Transaction Details

Merchant Name: The HK Baptist University
 Amount: 100.00
 Currency: HKD
 Invoice Number: ITO0CONF1000000061

Card Selection

Please select the type of card below to be used for payment, and press "Proceed" to continue payment.

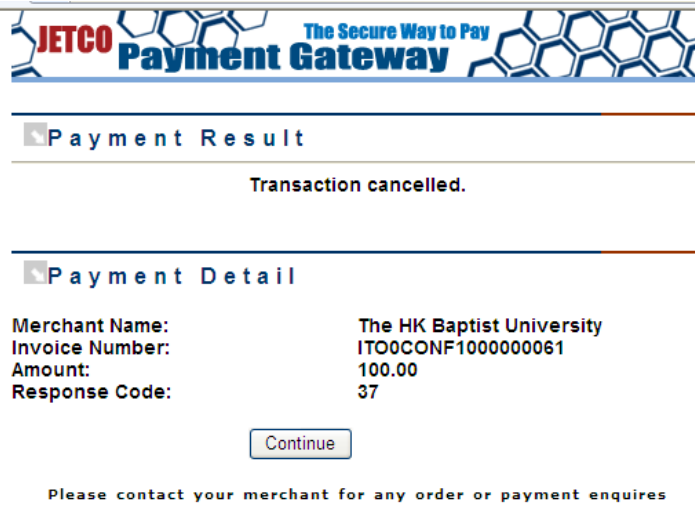
Card Type: ☐ VISA / MasterCard ☐ CUP Card

[Proceed](#) [Cancel](#)

If you have any question regarding the transaction, please contact the merchant directly.

Use of this service is subject to the following Terms of Service and Privacy Policy.

e. Transaction result will then be shown as below



JETCO Payment Gateway
The Secure Way to Pay

Payment Result

Transaction cancelled.

Payment Detail

Merchant Name:	The HK Baptist University
Invoice Number:	ITO0CONF1000000061
Amount:	100.00
Response Code:	37

[Continue](#)

Please contact your merchant for any order or payment enquires

f. [Continue] → Finally, you will be redirected to the “Registration Payment Result Page”, depending on the transaction result received from the payment gateway.



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Online payment is cancelled by user.

Personal Data Collection Statement

1. Please provide the personal data as requested and ensure that the data are complete and accurate.
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3. Your personal data held by JUCC will be kept confidential but they may be shared with members of JUCC for meeting the above purpose(s).
4. Under the Personal Data (Privacy) Ordinance, you have the right to request access to and correction of your personal data held by JUCC. Requests for such access and correction can be made by contacting us at isconference@jucc.edu.hk.